

*Town of Westerly/Westerly Public Schools  
Rhode Island*

PURCHASING DEPARTMENT

Town Hall  
45 Broad Street  
Westerly, RI 02891  
TEL: (401) 348-2500  
www.WesterlyRI.gov



**RFP 26-45**  
**Commercial Real Estate Leasing Agent & Property Management Services**  
**ADDENDUM NO. 1 – April 1, 2026**

To: All Known Bid Document Holders

The following items represent additional information provided, changes, amendments or clarifications to the Contract Bid Documents for the above-mentioned project:

**A non-mandatory pre-bid was held at 3:00 p.m. on March 25, 2026, sign in sheet to follow.**

This addendum will form a part of the Contract Documents and modifies the original Bidding Documents dated March 18, 2026, as noted above. This Addendum shall supersede all previous instructions given to the bidder, written or oral, and shall become a permanent part of the Contract Documents. Acknowledge receipt of this Addendum in the space provided on the Bid Form *and return this document* with your bid. Failure to do so may subject the Bidder to disqualification. The above clarifications and information do not warrant the reissuance of portions of the Bid Documents (Specifications & Bid Form).

**Addendum No. 1:**

Received and Accepted By:

Contractor: \_\_\_\_\_ Dated: \_\_\_\_\_

**Eileen Cardillo**

Signed By: \_\_\_\_\_

Purchasing Agent/Risk Manager

Town of Westerly/Westerly Public Schools

45 Broad St, Westerly, RI 02891, Tel: (401) 348-2599, [ecardillo@westerlyri.gov](mailto:ecardillo@westerlyri.gov)

